



Trinity Preschool of Berwyn
 50 Main Avenue Berwyn, PA 19312
 610-644-9370 – Fax 610-644-8429
 NAEYC Accredited 2006-2016
www.trinitypreschoolofberwyn.com

2012-13 Registration Form

Student Information

Last Name _____ First Name _____ Home Phone _____
 Address _____ City _____ State/Zip _____
 Birth date M/D/Y _____ Age as of 9/1/___ Years and Months _____
 Student lives with: Both Parents Mother Father Other Court Order
 Student is: New student Returning student Sibling

Mother's Information

Father's Information

Mother's Name _____	Father's Name _____
Occupation _____	Occupation _____
Expertise _____	Expertise _____
Work # _____	Work # _____
Cell # _____	Cell # _____
Email Address: _____	Email Address: _____

PROGRAM PREFERENCE Please indicate 1st & 2nd choices.

Final placement is based on age, developmental level, and gender mix within a class.

Moms & Tots (Mon) 9:15 _____	3 day 3/4s (T/W/Thurs) _____
Moms & Tots (Mon) 10:30 _____	3 day 3/4s (M/W/F) _____
Moms & Tots (Thurs) 9:15 _____	3 day 3/4s (T/W/Th) PM* _____
Moms & Tots (Thurs) 10:30 _____	4 day Pre-K w/Wed Enrich. _____
2 day 2s (Tues/Thurs) _____	4 day Pre-K (M/T/Th/F) _____
3 day 2s (M/W/F) _____	5 day Pre-K (M thru F) _____
2 day 2s PM (Tues/Thurs)* _____	PM Pre-K (M thru F) _____

** Afternoon classes based on adequate enrollment*

REGISTRATION & TUITION: A \$75 non-deductible*, non-refundable fee is due with each registration. For your convenience, we accept tuition payments in yearly (due 6/20), twice yearly (due 6/20 & 11/20) or four times yearly (due 6/20, 9/20, 11/20 & 2/20). A late fee of \$25 will be charged to all payments received 10 days after their due date.

**The \$60 registration fee for Moms & Tots is applicable towards tuition.*

A non-refundable enrollment fee of \$250 is due for all students on April 20th. This payment holds your child(s) spot in the class and will be deducted from your final tuition bill.

WAITLIST POLICY: All registrations are dated as they are received. **At least 2 class choices must be indicated.** The Director has the final discretion in class placement. If an opening occurs, your child will be enrolled in that class, and you will be notified by phone or mail. At times, that notification may be as late as mid-July. If an opening occurs in your class choice, and you choose **not** to enroll, your registration fee is forfeited. If no opening occurs, your registration fee will be refunded in mid-October. The registration fee and \$250 enrollment fee will be forfeited if you withdraw your child's name from the waitlist or the enrolled class.

NON-REFUNDABLE TUITION POLICY: This enrollment contract is for the entire school year. You are responsible for the full yearly tuition. Deductions or refunds will not be made in the event of withdrawal or absence. Any exceptions are at the discretion of the Board of Directors. The school reserves the right to request the withdrawal of a child. Tuition covers all materials, book bags, snacks, field trips and special programs.

My signature signifies that I have read, and agree to, all terms contained in this Registration Form (enrollment/tuition contract) and that I agree to pay all tuition bills when due for the entire school year:

PARENT SIGNATURE: _____ **DATE:** _____

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Does your child have any of the following? If yes, please describe (additional space below).

All information on this form is strictly confidential.

ALLERGIES: _____

EARLY INTERVENTION SERVICES: _____

IEP: _____

SPEECH/OT/PT SERVICES: _____

DEVELOPMENTAL DELAYS: _____

OTHER SPECIAL NEEDS: _____

CUSTODIAL AGREEMENT: _____

Additional Student Information, continued from above

Office Use Date _____ Cash _____ Check _____ Check # _____ Start Date _____